

MINUTES

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

Construction Committee

April 28, 1994

The University of Southern Indiana Board of Trustees Construction Committee met in Room AD100 on Thursday, April 28, 1994. Present were Trustees Robert Swan (Chairman) and Joseph O'Daniel. Trustee Charles Combs participated in the meeting via conference call. Also attending were President David Rice, Senior Vice President Byron Wright, Vice Presidents Donald Bennett and Richard Schmidt, Director of Physical Plant Steve Helfrich, Assistant Director of Physical Plant Miles Mann, Staff Engineer Bob Rust, and Dean of Students and Residence Services Barry Schonberger.

The meeting was called to order by Mr. Swan at 10:00 a.m.

The Proposed Planning Schedule for the UC Addition project (attached) was reviewed and accepted.

Mr. Schmidt and Mr. Helfrich discussed the feasibility of hiring a Construction Manager for the UC Addition project. Discussion followed and a decision on the hiring of a Construction Manager was postponed until after the selection of the architect for the project.

The Committee decided to choose no more than three firms for interview on Thursday, May 19, 1994. Each interview will last 1 hour and 15 minutes. Specific subjects that the architects will be asked to address in the interview will be their firm's

- experience in working with Construction Managers;
- broad concepts about the siting of the UC addition;
- ideas for accommodating current building operations during the construction phase;
- concepts for the building's current and future parking needs;
- knowledge of current audio/visual and telecommunications technology; and
- proposed Project Manager.

Mr. Helfrich reviewed the nine firms which submitted RFPs. The Committee unanimously selected the following three firms for interview:

Edmund L. Hafer, Inc., Evansville, Indiana

Knapp, Given, Veazey and Shoulders, Associates, Inc., Evansville, Indiana

Ratio Architects, Inc., Indianapolis, Indiana

The time and location of the May 19 meeting and interviews will be determined and committee members will be notified.

There being no further business, the meeting was adjourned at 10:53 a.m.